

## Voluntary Disclosure Reporting Program (VDRP) and related Voluntary Safety Programs

**PART I - SECTION B****SUPPLIES/SERVICES & PRICE/COST**

This solicitation will result in the award of a Time and Material Contract Order. All obligated funds and assignments shall be task order driven. Contractor must furnish and provide program support services based on task orders for Custom Computer Programming Services to accomplish the requirements under GSA Schedule 70 (SIN 132 51) Information Technology Equipment, Software and Services and GSA - set forth in Section C, Statement of Work. The statement of work defines general areas of work from which task orders will be written to assign specific work.

This SIR is being released to ensure that 8(a), Service Disabled Veteran Owned Business (SDVOB), and small business have an opportunity to provide the requested capabilities to satisfy the above described-requirement.

The NAICS Code applicable for the predominant overall effort that will be required for performance of the contract is 541512 with the size standard, in millions of dollars, is \$23.0

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**PART I - SECTION C**

## SCOPE OF WORK

Not affected by this amendment

**PART I - SECTION D**

## PACKAGING AND MARKING

Not affected by this amendment

**PART I - SECTION E**

## INSPECTION AND ACCEPTANCE

Not affected by this amendment

**PART I - SECTION F**

## DELIVERIES OR PERFORMANCE

Not affected by this amendment

**PART I - SECTION G**

## CONTRACT ADMINISTRATION DATA

Not affected by this amendment

**PART I - SECTION H**

## SPECIAL CONTRACT REQUIREMENTS

Not affected by this amendment

**PART II - SECTION I**

## CONTRACT CLAUSES

<b>3.6.1-7</b>	<b>Limitations on Subcontracting</b>	<b>July, 2008</b>
<b>3.2.2.3-27</b>	<b>Subcontractor Cost or Pricing Data</b>	<b>July, 2004</b>
<b>3.10.2-3</b>	<b>Subcontracts (Time-and-Materials and Labor-Hour Contracts)</b>	<b>April, 1996</b>

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**PART III - SECTION J**  
**LIST OF ATTACHMENTS**

Small Business Plan Evaluation (**This attachment is only applicable to large business**)

**PART IV - SECTION K**  
**REPRESENTATIONS, CERTIFICATIONS, AND OTHER STATEMENTS OF OFFERORS**

**Not affected by this amendment**

**PART IV - SECTION L**  
**INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS****L.1 TIME , DATE , PLACE, AND SUBMISSION OF PROPOSALS**

**a. MAILING/DELIVERY ADDRESS**—Proposals must be mailed, hand-carried, delivered by courier or Express Mail to the Contract Specialist at the following address:

Federal Aviation Administration  
Attn: Anthony Hubbard, Contract Specialist, AJA-482  
Room 400W  
800 Independence Avenue, S.W.  
Washington, DC 20591

**b. QUESTIONS** – Any questions or clarification concerning any aspect of the SIR must be prepared in writing and submitted to the Contract Specialist. Questions must make reference to the applicable section of the SIR. Offerors questions and the responses by the Government may form the basis of an amendment to the SIR.

During the period from issuance of the SIR through receipt of the Offeror's proposals, **questions must be submitted to the Contract Specialist in writing, no later than 10:00 a.m. EDT on June 26, 2009.** Questions must be E-MAIL to [Anthony.Hubbard@faa.gov](mailto:Anthony.Hubbard@faa.gov) .

**c. TIME AND DATE** – Proposals must be received by the Contract Specialist at the above location no later than **10:00 a.m.** Eastern Daylight Time on **July 13, 2009.**

**d. SIGNED ORIGINALS** – One copy of the proposal must contain the signed original of all documents requiring signature by the Offeror. Use of reproductions of signed originals is authorized for all copies of the proposal. The FAA will not accept any submission made by facsimile, telex, telegraph, electronic mail, or similar devices. If the identified Contract Specialist or his appointed alternate does not receive a proposal by the specified date and time, it will not be evaluated. Offerors assume full responsibility for ensuring that the appropriate authority receives proposals not later than the date and time specified above.

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**PART IV - SECTION M**  
**EVALUATION FACTORS FOR AWARD**

This will be a tiered evaluation process

- The first tier shall consist of all Service-disabled Veteran Owned Small business.
- The second tier shall consist of Socially and Economically Disadvantage business those expressly certified in the SBA's 8(a) program.
- The third tier shall be all Small Business,
- The fourth and final tier shall be all Offerors who submitted a proposal irrespective of size or SBA delineation.

This tiered evaluation services two purposes to ensure participation by Small Business and ensure that a competitive range is created. Each tier will be evaluated independently of the other. If two Offerors in the first tier receives a rating of Technical Acceptable, then an award will be made within that tier to the Offeror that is both technical acceptable and offers the best value to the Government.

If two Offerors are not found within the first tier then those Offerors within the second tier shall be reviewed. If the combination of the first tier and the second tier provides two technical acceptable proposals then an award will be made to the Offeror whose proposal is both technically acceptable and offers the best value to the Government.

If after reviewing the second tier if there are not two technically acceptable offers then the FAA will review the third tier and if two are not found then the fourth, following the aforementioned process to determine who shall receive the award.

**All other requirements remain the same and in full effect as stated in the original solicitation**

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## Attachment B

**SCREENING INFORMATION REQUEST  
SUBCONTRACTING PROVISION****Small Business and Small Disadvantaged Business Subcontracting Plan**

- (a) The Offeror shall provide a detailed subcontracting plan that fulfills all requirements contained within  
AMS Clause 3.6.1-4 entitled: Small, Small Disadvantaged, and Women-Owned Small Business Subcontracting Plans. The Offeror will ensure their subcontracting plans fully address each of the eleven items listed in AMS Clause 3.6.1-4 as being required within an Offeror's subcontracting plan.
- (b) At least twenty-five (25) percent of the contract dollar value shall be allocated to small businesses including:
- (1) At least ten (10) percent of the contract dollar value shall be allocated to small disadvantaged businesses.
  - (2) At least five (5) percent of the contract dollar value shall be allocated to small women-owned businesses.
  - (3) At least three (3) percent of the total contract dollar value shall be allocated to service disabled veterans owned businesses.

These goals shall apply over the full life of the contract, including the base period and each exercised option period.

**RESPONSIBILITY DETERMINATION**

An Offeror must be determined responsible by the Contracting Officer in order to receive contract award. To be determined responsible, the Offeror must satisfy the standards listed in AMS Section 3.2.2.2. The adequacy of the Small Business and Small Disadvantaged Business Subcontracting Plan (SBSDB) are factors in the Contracting Officer's determination of the prospective Contractor responsibility.

**SMALL BUSINESS AND SMALL DISADVANTAGED BUSINESS (SBSDB)  
SUBCONTRACTING PLAN AND SUBCONTRACTING GOALS****General**

- (a) Offerors are hereby notified that the adequacy of a SBSDB Subcontracting Plan is a factor in the Contracting Officer's determination of prospective Contractor responsibility. If the apparently successful Offeror fails to propose the required subcontracting goals, that Offeror shall be ineligible for award.
- (b) This factor is not applicable to small businesses; therefore, all small and small disadvantaged businesses will receive an acceptable rating for this factor.

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### **Evaluation Criteria**

The subcontracting plan will be rated by the Contracting Officer as either Acceptable or Unacceptable and will not be numerically scored. The evaluation factors will be assigned an adjectival rating as follows:

- (a) **ACCEPTABLE** – Proposed goals meet or exceed SIR-established subcontracting goals.
- (b) **UNACCEPTABLE** - Offeror fails to propose goals, or proposed goals do not meet SIR-established subcontracting goals.

### **AMS Clauses**

- 3.6.1-3 Utilization of Small, Small Disadvantaged and Women-Owned Small Business Concerns
- 3.6.1-4 Small, Small Disadvantaged and Women-Owned Small Business Subcontracting Plan
- 3.6.1-6 Liquidated Damages - Subcontracting Plan
- 3.6.1-7 Limitations on Subcontracting
- 3.6.1-9 Mentor-Protégé Program
- 3.6.1-10 Evaluation of Contractor Participation in the FAA Mentor-Protégé Program
- 3.6.1-11 Mentor Requirements and Evaluation